



**UNITED STATES DISTRICT COURT
MIDDLE DISTRICT OF FLORIDA
Jacksonville Division**

VACANCY ANNOUNCEMENT

JUDICIAL LAW CLERK

\$57,408 - \$106,369*

Announcement No.: 10-13

Accepting Applications: February 25, 2010 until April 15, 2010 or when filled

Available Start Date: August 2010

Anticipated Length of Clerkship: one or two year term (to be decided by Judge and law clerk)

Position Overview

The judicial law clerk researches issues of law, drafts bench briefs and opinions, attends trials and other court proceedings, and acts as advisor, making recommendations based on the law, to the Honorable Timothy J. Corrigan, United States District Judge. The caseload in the jurisdiction is heavy, and the types of cases presented are varied, often involving novel issues of law. While the nature of the matters presented is serious, the office environment is personable. There is daily interaction with the Judge and other law clerks concerning legal and court-related issues. Position includes responsibility for some routine administrative tasks as well.

Minimum Qualification Requirements

At the time of appointment, the applicant must be a law school graduate and must possess excellent research and writing skills, and PC proficiency in Windows and WordPerfect. Experience on the editorial board of law review, moot court, and/or publication of noteworthy article and high academic standing is preferred. Bar membership and post-graduate legal experience is beneficial but not required.

Information for Applicants

Employment with the United States District Court offers a generous benefit package, civil and criminal law experience at the federal court level, and an environment providing significant responsibility and challenge. Applicants should submit a cover letter, current resume with class rank, transcripts, no more than 3 letters of recommendation, and a writing sample to: Federal Clerkship # 10-13 Chambers of the Honorable Timothy J. Corrigan, United States District Judge, 300 North Hogan Street, Suite 11-100, Jacksonville, Florida 32202-4247.

Deadline for Receipt of Applications

All applications will be considered when received and should be submitted as soon as possible. Selected interviews will be scheduled until the position is filled. Due to the volume of applications usually received, receipt of individual applications will not be acknowledged.

THE UNITED STATES GOVERNMENT IS AN EQUAL OPPORTUNITY EMPLOYER

* Starting salary commensurate with legal work experience and prior pay history.

Salary may be higher with previous experience as an elbow law clerk for a federal judge.

Applicants must be U.S. citizen or eligible to work in the United States and are subject to a background check.

Employees are required to use the Electronic Fund Transfer (EFT) for payroll deposit.

JUDICIAL LAW CLERK BENEFITS

Employees of the United States District Court ARE NOT included in the Government's Civil Service classification. Some of the benefits are:

- Participation in the federal health insurance program of your choice.
- Participation in a group life insurance program.
- Participation in a group long-term disability insurance program.
- Participation in long-term care insurance program.
- Participation in a flexible spending account for medical and/or dependent care expenses on a pre-tax basis.
- A minimum of ten (10) paid holidays per year. Other vacation to be scheduled on a schedule agreed upon between the law clerk and the Judge.
- Prescribed salary progression through classification level based on acceptable performance.

The United States District Court for the Middle District of Florida serves a 35-county area in mid-Florida, with a population in excess of ten million people. The Clerk's Office is headquartered in Orlando, with full time divisional offices located in Tampa, Jacksonville, Ocala, and Ft. Myers, Florida. The Clerk's Office is responsible for providing clerical and administrative support to all areas of the federal judicial administrative process.